

Questions and Answers

1. Would the state consider an extension of the due date for submissions in light of the holidays?

There will be no extensions for the due date for the submission of the proposals set forth in the Solicitation for Proposals (SFP) released on December 6, 2022. Proposals are due on Thursday, January 5, 2023 by 3 p.m. PT.

2. Will the Employment Development Department (EDD) send out the slides, notes, or transcript from the webinar?

No, but the questions and answers will be published to the [EDD Workforce Development Solicitations for Proposals](#) website.

3. Is there a template for the Notice of Intent to Apply (NOI)? Does submitting an NOI obligate an organization to apply?

The NOI deadline is December 29, 2022, by 12 noon PT. There is no template. The NOI should include the name of the applicant organization. The NOI must be emailed to WSBGrants@edd.ca.gov with the subject line "Notice of Intent." Submitting an NOI does not obligate an organization to apply.

4. Because the narrative is limited to 10 pages and many of the same questions are asked in more than one section of the narrative, can we refer the Reader/Evaluator back to the section where the question was first addressed without having points deducted?

The narrative is designed for the applicant to provide an explanation within that specific section. To maximize points possible for each section, all questions should be answered for the corresponding section.

5. Has the EDD worked with an evaluation firm past or present for a similar workforce development program work? If yes, who?

| Grant | Technical Assistance (TA) Provider | Evaluator |
|---|--------------------------------------|----------------------|
| Dislocated Youth Worker Innovation Challenge (DYWIC) | Jobs for the Future (JFF) | Engage R+D |
| Retaining Employment & Talent after Injury/Illness Network (RETAIN) | American Institute for Research | Mathematica |
| The Disability Employment Initiative (DEI) | National Disability Institute | Maher and Maher |
| English Language Learner (ELL) TA Program Year (PY) 20-21 | International Rescue Committee (IRC) | Afghan Working Group |

6. Will this TA provider also be expected to provide services for grantees focused on ELL, immigrant populations, and individuals experiencing homelessness?

The ETPF TA awardee may have to provide the Equity Special Populations (ESP) PY 21-22 program awardees or assist another ESP TA provider with targeted TA in projects serving ELL, immigrant, and individuals experiencing homelessness.

7. Is participation in TA a grant requirement for project grantees, or will TA be a voluntary option for grantees?

All program awardees must participate in community of practice (CoP) meetings and any other activities hosted by the TA provider.

8. Appendix D, Page 26, states “Under the Workforce Innovation and Opportunity Act (WIOA), there is an administrative cost limit of 7.5%” but elsewhere in the solicitation it notes there is a limitation on administrative costs at 10%.

For this SFP the administrative cost limit was increased to 10%.

9. May the EDD clarify what limitations apply to indirect costs?

Applicants must adhere to the 10% administrative cost rate limit. The use of an indirect cost rate (ICR) Cost Allocation Plan (CAP), or de minimis rate must be approved by the entity's cognizant agency but this does not allow an entity to exceed the administrative cost limit or any other line item cap set for the grant.

Refer to Administrative Cost Desk Reference for details on the program and administrative costs, [WSD16-16](#), Subject: Allowable Costs and Prior Written Approval (February 21, 2017), and [WSD18-15](#), Subject: Indirect Cost Rates (June 17, 2019).

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