



Return to:

Employment Development Department
Attention: School Employees Fund
PO Box 826880, MIC 99-1
Sacramento, CA 94280-0001
1-916-653-5380
TaxTPADAMSSEMail@edd.ca.gov

Employer Account Number: _____

Employer to Complete:

FEIN: _____

Name: _____

Address: _____

School Employees Fund: Selection of Financing Method and Election to Cover Excluded Services

All employees, classified, certificated, and others, of a school district (Kindergarten through 12th grades) and a community college district are subject to the mandatory provisions of the [California Unemployment Insurance Code \(CUIC\)](http://leginfo.ca.gov/faces/codes.xhtml) ([leginfo.legislature.ca.gov/faces/codes.xhtml](http://leginfo.ca.gov/faces/codes.xhtml)) for Unemployment Insurance (UI) purposes. Exclusions in the [Education Code](http://leginfo.ca.gov/faces/codes.xhtml) ([leginfo.legislature.ca.gov/faces/codes.xhtml](http://leginfo.ca.gov/faces/codes.xhtml)) do not apply.

I. Selection of Method of Financing for UI (Check only one)

- A. School Employees Fund, sections 821-832 of the CUIC.
- B. Prorated cost of benefits paid (reimbursable method) under section 803(b)(1) of the CUIC. Your election will take effect on the first day of the calendar quarter in which the election is filed.
- C. Payment of contributions by regular contribution rate (experience rating/tax-rated) method.

Elections to finance the cost of benefits for UI under method "A" or "B" must remain in effect for a minimum of two complete calendar years. After that, a request to cancel your election may only be made during January of any year.

II. Election to Cover Excluded Services for UI

At your option, you may elect to cover certain types of services that are excluded from the mandatory provisions of the CUIC. Such an election must be for no less than two full calendar years, with the financing method to be the same as that selected for all covered employees.

Most excluded services are usually not applicable to school districts, such as services performed for a church, for a hospital by a patient, for a foreign government, or for penal institutions by inmates.

School districts may elect coverage for the following excluded services by checking the appropriate selection(s):

Services performed in the employ of a school, college, or university, if such service is performed (section 642 of the CUIC):

- (a) By a student enrolled and regularly attending classes at such school district or community college.
- (b) By a spouse of such student who is advised at the time such spouse commences to perform services that the employment of such spouse is provided under a program to provide financial assistance to such student by such school district or community college.

Service by a full-time student under the age of 22 in a program combining academic instruction and work experience (section 646 of the CUIIC).

Services described in section 634.5 of the CUIIC:

Services performed by an ordained, commissioned, or licensed minister or member of religious order.

Services for a rehabilitation program by a participant in the program.

If you have any questions, call the School Employees Fund at 1-916-653-5380 or email at TaxTPADAMSSEMail@edd.ca.gov.

Name of Organization: _____

Signature: _____

Print Name: _____ Title: _____

Business Phone Number: _____ Fax: _____

Date: _____