

1. Will this session be recorded and shared out?

The informational teleconference conducted on Thursday, December 17, 2020 was not recorded and the presentation will not be publically available. All of the questions and answers included in this document have been compiled from all of the reviewed and received questions.

2. Are community-based organizations (CBOs) that receive *Workforce Innovation and Opportunity Act* (WIOA) Title II funding to provide education and training permitted to apply as the lead applicant? Can a CBO with an established integrated education and training (IET) program serve as the lead applicant and satisfy the WIOA Title II partner requirement?

Yes. A CBO that receives WIOA Title II funding is eligible to apply as the lead applicant. Please note that a CBO applying as a lead applicant and serving as wishing to serve as the required WIOA Title II partner must submit a partnership letter. Leveraging of funding streams is encouraged.

Refer to section IV.A.2 of the program Solicitation for Proposals (SFP) for more information on mandatory partnerships and section V.C.3 of the SFP for more information partnership agreement letters.

3. Can a CBO applying as a lead applicant partner with other CBOs?

Yes. Partnerships in addition to the required partners listed in section IV.A.2 of the program SFP are encouraged to enhance the success of the project and close gaps in providing training to English Language Learners (ELL). CBOs are especially encouraged to apply.

4. Must a required partnership or match commitment letter be submitted if the lead applicant will be satisfying these requirements?

Yes. A lead applicant serving as a required partner or pledging match funds must provide the required letter. Match letters must state the exact amount of funds pledged.

See sections IV.A.2 and IV.B.1 of the program SFP for more information regarding partnership and match letters.

5. Can an integrated education and training (IET) program provider partner with multiple lead applicants?

Yes. IET program providers can partner with multiple lead agencies provided the activities fall under the scope of the grant. Each proposal will be evaluated based on the criteria set forth in the SFP and proposal instructions.

6. What is a Local Area?

The term Local Area refers to a Local Workforce Development Area (Local Area or LWDA). Local Areas administer WIOA services per the Governor and are designated based on geographic, population, and labor market factors.

See page XI of Appendix D of the SFPs for a link to the Local Area directory.

7. Who are the eligible lead applicants? Can Local Education Areas (LEAs), adult school consortia, community colleges, or other education and training providers apply?

Only CBOs and Local Areas may apply as the lead applicant. Other entities may participate through partnerships with the lead applicant. Interested IET education providers should reach out to a CBO or Local Area in their region. Appendix D of the SFPs provides a link to the Local Area directory. A CBO that also meets the IET requirements outlined in this funding opportunity is permitted to apply as the lead applicant.

Refer to sections I.B.1 and IV.A.2 of the program SFP for more information on lead applicants and partnerships.

8. What is the definition of a workforce intermediary as stated in the technical assistance (TA) funding opportunity?

A workforce intermediary is an organization that brokers relationships between workforce system partners to address workforce needs including development, funding, program planning, and implementation, creating a coordinated approach to meeting the needs of employers and job seekers to ensure successful job placement.

9. How many TA proposals will be awarded?

There will be one awardee for the TA SFP.

10. How many program projects will be funded this year?

Approximately five to seven program projects ranging from \$200,000-\$350,000 will be funded.

Refer to section I.C.1 of the program SFP for more information.

11. Does funding for ELL fall under WIOA Title II Section 231?

No. The ELL grant is funded through the WIOA Title I Governor's Discretionary funds.

12. Must lead applicants have WIOA eligibility?

All applicants must be eligible to receive federal funds.

13. Can Program Year (PY) 19-20 awardees or partners participate in this year's grant?

A Local Area that has PY 19-20 funds may participate as a partner in this year's grant. A CBO that is a partner in the PY 19-20 grant may apply as the lead applicant this year.

Refer to section I.B.1 of the program SFP for more information.

14. Are funds specifically to facilitate existing IET programs or can a new program be developed? What if there is no IET provider in my proposed project region?

Funds awarded under the program SFP will support projects that prepare ELLs for placement in high quality jobs with sustainable wages through an IET centered model of training. The WIOA Title II partner should have an established IET program in an in-demand industry within the proposed project region. Given the current public health restrictions, prospective applicants may consider partnering with an IET provider offering virtual instruction outside of the proposed project area. Consideration may be given to the development of a new IET program depending on the project design and feasibility. IET programs are defined in Title 34 of the Code of Federal Regulations (CFR) Part 463: "Adult Education and Family Literacy Act," Section 463.35.

15. What is the source of Appendix F and must the IET provider be from this list?

Appendix F is a listing of WIOA Title II Section 243 Integrated English Literacy and Civics Education (IELCE) programs.

Additional entities receiving WIOA Title II funding can be located on the [California Department of Education](#) website through the link labeled "Workforce Innovation and Opportunity Act, Title II: AEFLA Proposed Funding Results 2019-20".

16. Will education providers be able to pay IET faculty using these grant funds or must WIOA Title II funds be used?

Funds may be used to pay salaries so long as the costs are reasonable. The goal of this grant is to braid WIOA Title II and WIOA Title I funding streams. Leveraging WIOA Title II funds for training allows the lead applicants to focus on employer engagement and supportive services that allow participants to be successful.

17. Can funds be used to pay salary and benefits for IET instructors, guidance counselors, or other staff?

Funds may be used to pay salaries so long as the costs are reasonable within the scope of the project. Applicants should prioritize funds for service provision to participants.

Refer to Appendix A of the SFPs for allowable activities under WIOA.

18. Must all training providers be registered on the Eligible Training Provider List (ETPL)?

Training providers are not required to be on the ETPL. The lead applicant must partner with a WIOA Title II education and training provider that has an IET program in an in-demand industry within the proposed service area. Training should lead to certificates that make participants competitive applicants for high quality jobs in the proposed region.

19. Are training providers on the ETPL eligible as WIOA Title II IET partners?

The required Title II partner referenced in section IV.A.2 of the program SFP must have an established IET program in an in-demand industry in the proposed service area. All training and resulting certificates must be conferred through the IET program. IET programs are defined in Title 34 of the Code of Federal Regulations (CFR) Part 463: "Adult Education and Family Literacy Act," Section 463.35.

Refer to Appendix F of the program SFP for a list of adult education centers with IET programs and page XI of Appendix D of the program SFP for a link to a sample existing IET program model.

20. Where can more information be found on the model IET program mentioned in the SFP?

More information on the Integrated Basic Education Skills and Training (I-BEST) program mentioned on page 1 of the program SFP can be found on page XI of Appendix D.

21. What is the difference between the program and technical assistance SFPs?

For the program SFP, CBOs and Local Areas may apply so long as they were not awarded in PY 19-20. The program SFP objective is to provide direct services to ELLs using the IET model.

For the TA SFP, Local Areas, education and training providers, county social service agencies, business-related nonprofits, and workforce intermediaries can apply. The TA and evaluation awardee will establish communities of practice to share best practices, provide access to peer and expert technical assistance, share successful program models, coordinate group performance and evaluation activities, administer assessments to evaluate project success, and develop a summary report detailing successes and areas for improvement. The TA applicant will serve PY 19-20 and PY 20-21 awardees.

Refer to section I.B.1 of the SFPs for details on the eligible lead applicants and section II.A.3 and II.A.4 of the SFPs for more information on activities.

22. Must all participants have WIOA eligibility?

Yes. All participants must have WIOA adult eligibility.

Refer to section V of the program SFP and the program Proposal Instructions.

23. Do participants require authorization to work documents or can undocumented immigrants be served?

All participants must be ELLs with WIOA adult eligibility. Basic Career Services and select other services can be provided without authorization to work documents.

Refer to [WSD 18-03](#), Subject: *Pathway to Services, Referral, and Enrollment* (August 29, 2018) for more information.

24. Are all participants required to be co-enrolled in WIOA Title I and WIOA Title II?

No. Co-enrollment is not required, but it is highly recommended. All certificates must be conferred through an IET program. Co-enrollment is one of the factors taken into consideration for scoring.

Refer to the program Proposal Instructions for more guidance.

25. Are all participants required to attend an IET program? Can some participants be provided only supportive and career placement services?

No. All applicants are not required to complete an IET program. However, the goal of the grant is to provide education and training opportunities through IET programs. Performance goals are ultimately determined by the applicant. Proposals will be scored on how well the project design meets the stated goals of the SFP using the criteria in the Proposal Instructions. Applicants are encouraged to develop a partnership network that promotes the success of ELLs from enrollment in an IET program to placement in a high quality job.

Refer to Figure 2 in section IV.A.3 of the program SFP as guidance when developing performance goals and Figure 3 in section IV.B.1 of the program SFP in determining project size.

26. How should programs be designed to take into account the public health restrictions resulting from the novel coronavirus-2019?

Applicants should consider the current public health situation in their project design. As stated on page 2 of the SFP, applicants should aim to provide as many aspects of participant engagement as possible in a virtual format.

Refer to section I.A.1 of the SFPs and the Proposal Instructions for further guidance on project design.

27. Are there any industries/vocations that are preferred?

The industries must be in-demand within the proposed service region. Applicants are encouraged to submit labor market and other economic data to provide evidence of the demand in the region. Applicants must identify the IET programs and in-demand career pathways available to participants in the proposed project.

Refer to section I.A.4 of the program SFP for more information on project design.

28. Can you provide us with a few examples of ideal partnerships?

The state encourages partnerships with human service programs, CBOs, additional WIOA partners, and workforce partners.

Refer to section I.A.4.i. of the program SFP for more information.

29. Does training under this grant have a minimum required length?

Training program length is dependent on the needs of the proposed project. Training must be through an IET program leading to a certificate in an in-demand industry in the proposed project region.

Refer to sections I.A.4 and I.C.2 of the program SFP for more details on project design and project length.

30. How is a sustainable, living wage calculated?

Sustainable, living wage is dependent on economic and labor market factors in the proposed project area. Applicants are encouraged to provide labor market and other economic data to demonstrate wages in the proposed project area. Applicants should consult Workforce Services Directive [WSD 19-07](#), Subject: *70 Percent LLSIL and Poverty Guidelines for 2019* (January 8, 2020).

Refer to section I.A and page XI of Appendix D of the program SFP for more information on job quality.

31. Do internships qualify as employment at the completion of training?

No. Internships are allowable activities under WIOA, but do not count as employment.

Refer to Appendix A of the program SFP for more information on allowable activities.

32. Can an individual be employed part-time and/or in a low wage job while attending the training?

Yes. Individuals must be English language learners with WIOA adult eligibility to qualify under this grant.

Refer to section I.B.2 of the program SFP for more information on eligible participants.

33. Can other WIOA funds be used as leverage to satisfy the 40% match requirement?

Yes. Applicants are encouraged to leverage other WIOA programs, public services and foundation or philanthropic resources. Braiding Title I and Title II funds is particularly encouraged.

Refer to section IV.B.1 of the program SFP to learn more about the match requirement.

34. What is the administrative cost limit?

The administrative cost limit is 7.5%

Refer to Appendix B of the program SFP for more information on administrative costs.

35. What is the indirect cost rate allowed for this grant?

Many organizations have an established Indirect Cost Rate negotiated with their Cognizant Agency. Those organizations that do not sometimes utilize a de minimis rate of 10%. However, there are other rates. Applicants should consult Workforce Services Directive [WSD18-15](#), Subject: *Indirect Cost Rate* (June 17, 2019).

36. How can the SFP forms be downloaded?

The links are on page ii of the SFPs. The links must be accessed from the SFP through the Employment Development Department (EDD) [Workforce Development Solicitations for Proposals](#) website. Once saved to a personal computer, the links will not work. A browser issue may cause difficulty downloading the forms. The EDD suggests Chrome as the preferred browser.

37. Where can I locate Appendix F of the program SFP?

Appendix F can be found on page XVII of the program SFP. Please consult the table of contents.