



CA ETPL SUBSEQUENT ELIGIBILITY REVIEW 2019

The *Workforce Innovation and Opportunity Act* (WIOA) requires the Governor to establish procedures to assess all providers and programs on the Eligible Training Provider List (ETPL) for continued eligibility, with the exception of the Division of Apprenticeship Standards and Department of Labor approved apprenticeship programs.

Local Workforce Development Areas (Local Areas) are required to complete the Subsequent Eligibility Review process as described in *WIOA Eligible Training Provider List – Policy and Procedures* ([WSD15-07](#)) to ensure the following:

- All ETPL providers maintain the appropriate approval criteria (BPPE, WASC, CCCO, etc.) for continued eligibility.
- All program information (cost, description, locations etc.) has been updated and entered correctly in CalJOBSSM. The information in CalJOBS should match the school's course catalog.
- All performance information has been updated and entered correctly in CalJOBS, and performance meets the minimum state requirement.

Note – The minimum state requirement for employment (placement) for performance year 2017-2018 is 68%. For private postsecondary schools, the program's performance information in CalJOBS must match the data in the school's [BPPE Performance Fact Sheet](#). Per WSD15-07, attachment 1, if a school has not submitted a performance fact sheet to the BPPE, then the program needs to be removed from the ETPL.

Programs that do not meet the subsequent eligibility criteria must be removed from the ETPL and placed as "inactive" in CalJOBS. Local Areas are responsible for notifying providers if a program is being removed from the ETPL.

For help navigating the ETPL Module in the CalJOBS system, please refer to the Provider Services User Guide, which can be found under Staff Online Resources in CalJOBS.

The EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

Local Areas are required to complete the Subsequent Eligibility Review process by **January 31, 2020**.

If you have any questions about the subsequent eligibility review process, please contact WSBETPL@edd.ca.gov.

/s/ JAIME L. GUTIERREZ, Chief
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