



CaJOBSSM LOCAL GRANT CODES

CaJOBS local grant codes have been provided to Local Workforce Development Areas (Local Areas) so that city, county, or other non-state funding can be used to co-enroll participants and to track services provided using the *Workforce Innovation and Opportunity Act* (WIOA) case management module. Local grant codes do not effect WIOA performance, but do facilitate a method by which Local Areas can track services provided to participants while utilizing the WIOA - Title I Application. Enrolling participants in a clock-restarting service, using a locally funded grant code, will restart the exit clock.

Management Information Systems (MIS) Administrators can set up local grant codes in the CaJOBS Administration site. Once created, participation in these local grant codes can be tracked using the Title I application.

There is no naming convention for the local grant codes. Local Areas may choose any name that is appropriate. When a local grant code is created, CaJOBS will automatically assign a system generated three digit display code to the front of the local grant code's name. For example, if the local grant name is "San Jose Works 4.0," CaJOBS will assign three digits to the front of that name, resulting in "642 - San Jose Works 4.0." For directions on how to create local grant code via the CaJOBS Administration site, please view the attachment.

For more information about local grant codes, please contact the Program Reporting and Analysis Unit at WSBManagePerformance@edd.ca.gov.

/S/ JAIME L. GUTIERREZ, Chief
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Attachment is available on the internet:

[Local Grant Codes Guide Card](#)

The EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.