



CalJOBSSM SYSTEM UPGRADE TO VERSION 17.1

On Monday, October 2, 2017, the CalJOBS system will be fully upgraded from Version 17 to Version 17.1. The following are key dates for the implementation of Version 17.1:

Date	Action
September 22, 2017	An alert message has been posted regarding the system upgrade and is displayed on the Employment Development Department's website and the CalJOBS homepage.
September 29, 2017 at 5 p.m. (PST) to October 2, 2017 at 8 a.m. (PST)	CalJOBS will be inaccessible. A page announcing the system upgrade and maintenance period will be displayed during this time.
October 2, 2017 at 8 a.m. (PST)	CalJOBS will be available for use by job seekers, employers, and staff.

The Version 17.1 upgrade contains enhancements to CalJOBS, including a substantial revision of the Wagner-Peyser Application for staff and administrators. The Wagner-Peyser Application has been updated to ensure the system complies with the *Workforce Innovation and Opportunity Act* (WIOA) data collection requirements. The changes to the application include a redesign of the application, the addition of new eligibility types, a Wagner-Peyser participation screen, and changes when adding Wagner-Peyser activities.

Some highlights of Version 17.1 include the following:

Document Management

The Document Management module which stores documents uploaded by staff, now includes a "Download" link. This link allows staff to view and print participant documents without requiring a password.

Redesigned Wagner-Peyser Application

In an effort to incorporate and streamline the WIOA data collection requirements, the Wagner-Peyser Application no longer has a separate PIRL (Participant Individual Record Layout) tab. The

The EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

questions from the PIRL tab are now incorporated into the appropriate application sections (e.g. the Homeless Veteran's Integration Program question has been moved to the Veteran section of the application).

New Wagner-Peyser Eligibility Types

The Wagner-Peyser Application now identifies four eligibility types on the "Intro" tab (first tab of the application). The four different eligibility types include Registered Individual, Wagner-Peyser, Jobs for Veterans State Grants (JVSG), and Employment Service for Migrant and Seasonal Farm Worker (MSFW):

1. **Registration-Only Eligibility** – A Registered Individual eligibility is for an individual who is receiving self-service activities that do not trigger participation and performance measures.
2. **Wagner-Peyser Eligibility** – Staff can use a Wagner-Peyser eligibility to complete the new application.
3. **JVSG Eligibility** – Staff can use a Jobs for Veteran State Grant (JVSG) eligibility to complete the application, and to specifically assist an individual with Wagner-Peyser services identified for obtaining jobs for veterans (also counted/included for performance measures and reporting).
4. **MSFW Eligibility** – Staff can use an Employment Service Migrant Seasonal Farmworker (MSFW) eligibility to complete the Wagner-Peyser application and assist a MSFW individual with Wagner-Peyser employment services identified specifically for helping with their needs (to also count/include for performance measures and reporting).

These four eligibility types are associated with service codes that allow staff to have a more streamlined process when choosing an activity or service code for the client being assisted.

Reports

A number of new reports have been added and are identified below:

1. **Quarterly Follow-Up Status Report** – Shows contact information for clients who are in follow ups within the prior and current quarter.
2. **Hourly Wage Before and After Enrollment Report** – Staff can use this report to see all individuals that have exited from their programs and compare their hourly wages at program entry to the hourly wage at program exit and 4 quarters after the exit quarter.
3. **Days since Last Employment Report** – This report identifies registered individuals that have been unemployed at the time of registration in CalJOBS, and calculates the number of days since their last employment end date based on the employment data provided.
4. **Staff Alerts Report** – Provides a list of system alerts that were set up for each staff user account

5. **Questionnaire List Report** – This is a detailed list report that displays all the questions that were set up for the selected Generic program and responses of the Generic Program participant to those questions.

6. **Staff User Report** – Administrative staff with proper privileges to the Admin Reports can use this report to get a list of all active or inactive staff members by Region or Office with their location, contact information, Program affiliations, assigned privilege group and the last log in date.

Training

Ten training webinars were conducted between September 18th and September 28th related to the Wagner-Peyser application changes in the system. For staff who were unable to attend any of the previously scheduled webinar training sessions, additional training webinars can be requested from the Central Office Workforce Services Division Capacity Building Unit by submitting an email to CBUtraining@edd.ca.gov.

If you have any questions regarding the implementation of Version 17.1, please contact the CalJOBS Operations Unit at CalJOBSAdmin@edd.ca.gov, or by phone at 916-653-0202.

/S/ JAIME L. GUTIERREZ, Chief
Central Office Workforce Services Division