



## PROGRAM YEAR 2016 PARTICIPANT AND PERFORMANCE REPORTING

This provides participant reporting timelines for Program Year (PY) 2016 year-end reporting consistent with the Department of Labor’s (DOL) guidance published in Training and Employment Guidance Letter [\(TEGL\) 10-16](#). As a reminder, the performance reporting requirements referenced in section 116 of the *Workforce Innovation and Opportunity Act* were fully implemented as of July 1, 2016.

The following are key dates for PY 2016 participant data reporting in CalJOBS<sup>SM</sup> and to the DOL:

DATE	ACTION
July 5, 2017	WSB will request the California base wage, WRIS, and FEDES files from the CalJOBS vendor and submit them for matching against the employer wage file.
July 20, 2017	Employer wage match data will be reported in CalJOBS.
July 28, 2017	All participant data must be reported in CalJOBS to meet the 30 day lockdown policy referenced in the Directive <i>CalJOBS Participant Reporting</i> ( <a href="#">WSD13-11</a> ).
August 1, 2017	EDD will begin to submit the 4 <sup>th</sup> quarter Participant Individual Record Layout (PIRL) file to DOL.
August 14, 2017	4 <sup>th</sup> quarter file due to DOL.
August 30, 2017	Last day for Local Workforce Development Areas (Local Areas) to input supplemental data and Measurable Skill Gains data for participants included in the PY 2016 Annual Report to the DOL. Guidance related to acceptable supplemental wage data under WIOA can be found in <a href="#">TEGL 26-16</a> .
September 1, 2017	EDD will begin to submit the PY 2016 Annual PIRL file to DOL.
October 1, 2017	PY 2016 Annual file due to DOL.
October 16, 2017	California Workforce Development Board approves and submits the California PY 16 Annual Report to DOL.

*The EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.*

For those employed participants not found via the employer wage file matching, Local Areas must submit supplemental outcome data no later than August 30, 2017. The need for supplemental data may not be apparent due to the lag in performance outcomes under WIOA. However, if the agency predicts that base wage data will not be available due to a pseudo social security number, or because the participant is self-employed, the data should be entered into CalJOBS as soon as possible following the close of the second and fourth quarters after exit from the program.

Due to the transition to WIOA, the PY 16 Annual PIRL file will only include those participants that have a program exit date on or after July 1, 2016, and will not include WIOA performance outcomes with the exception of the Measurable Skill Gains indicator.

The following are key dates to determine the participants that will be included in the PY 16 Annual Report:

<b>Time Periods for PY 2016 Annual Report performance</b>	
<b>Due Date: October 1, 2017</b>	
<b>Reporting Item</b>	<b>Time Period (Exit Cohort) to be Reported</b>
Number Served (Reportable Individual)	7/01/16 to 6/30/17
Number Exited (Reportable Individual)	7/01/16 to 3/31/17
Funds Expended	7/01/16 to 6/30/17
Number Served (Participant)	7/01/16 to 6/30/17
Number Exited (Participant)	7/01/16 to 3/31/17
Employment Rate Second Quarter After Exit	Data Not Available
Employment Rate Fourth Quarter After Exit	Data Not Available
Median Earnings Second Quarter After Exit	Data Not Available
Credential Attainment Rate	Data Not Available
Measurable Skills Gain	7/01/16 to 6/30/17
Veteran' Priority of Service	7/01/16 to 6/30/17

If you have questions related to this information, please contact the Program Reporting and Analysis Unit at [wsbmanageperformance@edd.ca.gov](mailto:wsbmanageperformance@edd.ca.gov). For CalJOBS system questions, please contact the CalJOBS Operations Unit at 916-653-0202 or [caljobsadmin@edd.ca.gov](mailto:caljobsadmin@edd.ca.gov).

/S/ JAIME L. GUTIERREZ, Chief  
Central Office Workforce Services Division