

# INFORMATION NOTICE

## WORKFORCE SERVICES

Number: WSIN13-56

Date: April 18, 2014

Expiration Date: 5/18/16

50:62:me:16862

TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: IMPLEMENTATION OF THE NEW CALJOBS<sup>SM</sup> (PHASE 1B) WARN MODULE

The purpose of this Information Notice is to notify the Local Workforce Investment Area (LWIA) Rapid Response (RR) Coordinators of the upcoming release of the new CalJOBS<sup>SM</sup> Phase 1B statewide Worker Adjustment Retraining Notification (WARN) module. This module will replace the current WARN maintained as part of the State's Job Training Automation (JTA) system. The implementation of Phase 1B of the new CalJOBS<sup>SM</sup> is scheduled for Monday, May 5, 2014.

When Phase 1B is implemented, the Statewide WARN Act Coordinator will continue to be responsible for processing WARN notifications in the CalJOBS<sup>SM</sup> system. However, the process for notifying the required entities will change. All WARN entries will trigger an automated notification to the required parties from the CalJOBS<sup>SM</sup> e-mail address: [systemalert@geosolinc.com](mailto:systemalert@geosolinc.com). The notice will contain the WARN number, company name, and contact information. To view the WARN, log into CalJOBS<sup>SM</sup> and select "Search for WARN Notices" under the "Manage WARN Notifications" tab. This will replace the current process of receiving an e-mail with an attached WARN notice.

The changes associated with the current RR Coordinator's activities will be minimal. The RR Coordinators will now have the option to complete a WARN Visit Record in the new CalJOBS<sup>SM</sup> system for all RR planned visits or orientations. Completion of the WARN visit record will apply only to those WARN notifications that have been processed in the system by the Statewide WARN Act Coordinator and have been assigned a WARN number. Currently, the system does not offer the option of entering a Non-WARN visit. This option may be available at a later date.

Only RR Coordinators listed on the attached RR/WARN Coordinator Contact List will be granted access to the WARN module. The level of permissions will allow Coordinators to create a WARN visit record as well as edit and delete their own WARN visit records. They will also have the capability to search, view, and print WARN Notifications.

Review the attached RR/WARN Coordinator Contact List and submit all revisions to [WARNNotice@edd.ca.gov](mailto:WARNNotice@edd.ca.gov) by May 9, 2014. This will ensure all RR/WARN Coordinators will receive timely WARN notifications, in addition to access upon system implementation. Each LWIA is limited to two contacts, a Primary and an Alternate. Both contacts will receive the automated notification when a WARN is processed. To submit

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revisions, please include the LWIA name, and the RR Coordinator's name, e-mail address, and phone/fax number.

For further information on the new WARN module, visit [CaJOBS<sup>SM</sup> Resources for Workforce Partners](#). The site contains a series of videos that provide step-by-step instructions of the WARN process. You are encouraged to review [Video 3: WARN Notice Options](#) for guidance on how to create a WARN visit record, and how to search for a WARN notification.

Please direct questions regarding this Information Notice to the EDD WARN Team at [WARNNotice@edd.ca.gov](mailto:WARNNotice@edd.ca.gov).

/S/ JOSÉ LUIS MÁRQUEZ, Chief  
Workforce Services Division

Attachment

## Rapid Response WARN Contact List

	LWIB	Local Contact	Email	Phone	Fax	Rapid Response Division Contact
1	ALA	Patti Castro	<a href="mailto:pcastro@acgov.org">pcastro@acgov.org</a>	(510) 259-3843	(510) 259-3845	Patricia Caris/Robyn Stalcup
2	ANA	Chris Gerry	<a href="mailto:cgerry@anaheim.net">cgerry@anaheim.net</a>	(714) 765-4348	(714) 765-4356	Bob Huber
3	CON	George Carter	<a href="mailto:gcarter@ehsd.cccounty.us">gcarter@ehsd.cccounty.us</a>	(925)602-6801	(925) 602-6802	Patricia Caris/Robyn Stalcup
4	FET	Joumana Barakat	<a href="mailto:jbarakat@foothilletc.org">jbarakat@foothilletc.org</a>	(626) 584-8387	(626) 584-8375	Pete Gonzalez
5	FRS	Tamico Thomas	<a href="mailto:tthomas@workforce-connection.com">tthomas@workforce-connection.com</a>	(559) 490-7180	(559) 490-7199	Bob Huber
6	GSC	Jason Buckingham	<a href="mailto:buckingham@goldensierra.com">buckingham@goldensierra.com</a>	(530) 823-4635	(530) 885-5579	Patricia Caris/Robyn Stalcup
7	HUM	Jacqueline Debets	<a href="mailto:jdebets@co.humboldt.ca.us">jdebets@co.humboldt.ca.us</a>	(707) 445-7747	(707) 445-7219	Patricia Caris/Robyn Stalcup
8	IMP	Carlos Contreras	<a href="mailto:ccontreras@icwdo.org">ccontreras@icwdo.org</a>	(760) 337-5007	(760) 337-5005	Bob Huber
9	KIM	Linda West	<a href="mailto:westl@co.kern.ca.us">westl@co.kern.ca.us</a>	(661)-635-2690	(661)-635-2776	Bob Huber
10	KNG	Neil Williams	<a href="mailto:Neil.Williams@co.kings.ca.us">Neil.Williams@co.kings.ca.us</a>	(559) 585-6696	(559) 585-7395	Bob Huber
11	LBC	Cecile Walters	<a href="mailto:Cecile.Walters@pacific-gateway.org">Cecile.Walters@pacific-gateway.org</a>	(562) 570-4788	(562) 570-3794	Pete Gonzalez
12	LAI	Maricela Hernandez	<a href="mailto:maricela.hernandez@lacity.org">maricela.hernandez@lacity.org</a>	(213) 744-7205	(213) 744-7223	Pete Gonzalez
13	LAO	Irene Pelayo	<a href="mailto:ipelayo@css.lacounty.gov">ipelayo@css.lacounty.gov</a>	(213) 351-5246	(213) 480-0956	Pete Gonzalez
14	LAO	Carmen Salinas	<a href="mailto:csalinas@css.lacounty.gov">csalinas@css.lacounty.gov</a>	(213) 738-4404	(213) 487-0379	Pete Gonzalez
15	MAD	Gail Lopez	<a href="mailto:glopez@maderaworkforce.org">glopez@maderaworkforce.org</a>	(559) 662-4588	(559) 673-1794	Bob Huber
16	MAD	Tracie Scott-Contreras	<a href="mailto:tscott-contreras@maderaworkforce.org">tscott-contreras@maderaworkforce.org</a>	(559) 662-4587	(559) 673-1794	Bob Huber
17	MAR	Patricia Borrego	<a href="mailto:PBorrego@marincounty.org">PBorrego@marincounty.org</a>	(415) 473-3352	(415) 473-3333	Patricia Caris/Robyn Stalcup
18	MAR	Caran Cuneo	<a href="mailto:ccuneo@marincounty.org">ccuneo@marincounty.org</a>	(415) 473-3309	(415) 473-3333	Patricia Caris/Robyn Stalcup
19	MEN	Candy De Los Santos	<a href="mailto:Candy@mpic.org">Candy@mpic.org</a>	(707) 467-5911	(707) 467-5561	Patricia Caris/Robyn Stalcup
20	MER	Dave Heyer	<a href="mailto:dheyer@co.merced.ca.us">dheyer@co.merced.ca.us</a>	(209) 724-2027	(209) 724-2011	Patricia Caris/Robyn Stalcup
21	MON	Joyce Aldrich	<a href="mailto:aldrichj@co.monterey.ca.us">aldrichj@co.monterey.ca.us</a>	(831) 796-3324	(831) 758-3371	Patricia Caris/Robyn Stalcup
22	MLC	Pat Jespersen	<a href="mailto:patj@mljt.org">patj@mljt.org</a>	(209) 533-3396 X4511	(209) 533-8958	Patricia Caris/Robyn Stalcup
23	NAP	Julia Smith	<a href="mailto:julia.smith@countyofnapa.org">julia.smith@countyofnapa.org</a>	(707) 299-1765	(707) 253-4999	Patricia Caris/Robyn Stalcup
24	NCC	Lettie Seaver	<a href="mailto:lseaver@ncen.org">lseaver@ncen.org</a>	(530) 751-8207	(530) 822-7150	Patricia Caris/Robyn Stalcup
25	NOR	Brian Boyer	<a href="mailto:bboyer@ncen.org">bboyer@ncen.org</a>	(530) 892-9600	(530) 892-9609	Patricia Caris/Robyn Stalcup
26	NOV	Jeanette Langdell	<a href="mailto:warn_notice@novaworks.org">warn_notice@novaworks.org</a>	(408) 730-7241	(408) 730-7643	Patricia Caris/Robyn Stalcup
27	OAK	Anne Chan	<a href="mailto:achan@oaklandpic.org">achan@oaklandpic.org</a>	(510) 768-4431	(510) 839-3766	Patricia Caris/Robyn Stalcup
28	ORA	Jessica Amezcua	<a href="mailto:jessica.amezcua@occr.ocgov.com">jessica.amezcua@occr.ocgov.com</a>	(714) 480-6434	(714) 567-7546	Bob Huber
29	RCH	Jacquelyn Holley	<a href="mailto:jholley@richmondworks.org">jholley@richmondworks.org</a>	(510) 307-8024	(510) 307-8061	Patricia Caris/Robyn Stalcup
30	RIV	Retha Smith	<a href="mailto:rsmith@rivcoeda.org">rsmith@rivcoeda.org</a>	(951) 955-3100	(951) 955-3131	Bob Huber
31	SAC	William Walker	<a href="mailto:BillW@delpaso.seta.net">BillW@delpaso.seta.net</a>	(916) 263-4639	(916) 263-4618	Patricia Caris/Robyn Stalcup
32	SBE	Sylvia Jacquez	<a href="mailto:sjacquez@cosb.us">sjacquez@cosb.us</a>	(831) 637-5627	(831) 637-0254	Patricia Caris/Robyn Stalcup
33	SBI	Annette Kelly	<a href="mailto:akelly@sbeta.com">akelly@sbeta.com</a>	(909) 888-7881	(909) 889-7833	Bob Huber
34	SDC	Kelley Fry	<a href="mailto:KelleyFry@workforce.org">KelleyFry@workforce.org</a>	(619) 228-2915	(619) 228-2901	Bob Huber
35	SFO	Carmelo San Mames	<a href="mailto:Carmelo.San-Mames@sfgov.org">Carmelo.San-Mames@sfgov.org</a>	(415) 701-4837	(415) 701-4897	Patricia Caris/Robyn Stalcup

## Rapid Response WARN Contact List

	LWIB	Local Contact	Email	Phone	Fax	Rapid Response Division Contact
36	SJC	Rosemary Gardea	<a href="mailto:rgardea@sjcworknet.org">rgardea@sjcworknet.org</a>	(209) 468-3526	(209) 462-9063	Patricia Caris/Robyn Stalcup
37	SJC	Hope Arechar	<a href="mailto:harechar@sjcworknet.org">harechar@sjcworknet.org</a>	(209) 468-3507	(209) 825-2034	Patricia Caris/Robyn Stalcup
38	SJI	B.J. Sims	<a href="mailto:bj.sims@sanjoseca.gov">bj.sims@sanjoseca.gov</a>	(408) 794-1129	(408) 293-9052	Patricia Caris/Robyn Stalcup
39	SLO	Sarah Hayter	<a href="mailto:shayter@co.slo.ca.us">shayter@co.slo.ca.us</a>	(805) 781-1929	(805) 781-1846	Bob Huber
40	SMC	Victoria Yeh	<a href="mailto:Vyeh@smcgov.org">Vyeh@smcgov.org</a>	(650) 599-5903	(650) 306-8942	Patricia Caris/Robyn Stalcup
41	SAN	Evelyn Lenz	<a href="mailto:ELenz@santa-ana.org">ELenz@santa-ana.org</a>	(714) 565-2660	(714) 565-2602	Bob Huber
42	SBA	Mona Baker	<a href="mailto:m.baker@sbcsocialserv.org">m.baker@sbcsocialserv.org</a>	(805) 614-1543	(805) 614-1230	Bob Huber
	SBO	Sandy Harmsen	<a href="mailto:sharmsen@wdd.sbcounty.gov">sharmsen@wdd.sbcounty.gov</a>	(909) 387-9886	(909) 387-9870	Bob Huber
43	SBO	Miguel McQueen	<a href="mailto:MMcQueen@wdd.sbcounty.gov">MMcQueen@wdd.sbcounty.gov</a>	(909) 387-9885	(909) 387-9850	Bob Huber
44	SCR	Sara Paz-Nethercutt	<a href="mailto:Sara.Paz-Nethercutt@hra.co.santa-cruz.ca.us">Sara.Paz-Nethercutt@hra.co.santa-cruz.ca.us</a>	(831) 763-8756	(831) 763-8703	Patricia Caris/Robyn Stalcup
45	SCR	David Mirrione	<a href="mailto:David.Mirrione@hra.co.santa-cruz.ca.us">David.Mirrione@hra.co.santa-cruz.ca.us</a>	(831) 454-4584		Patricia Caris/Robyn Stalcup
46	SEL	Anna Leon	<a href="mailto:annal@selaco.com">annal@selaco.com</a>	(562) 484-5003	(562) 860-4736	Pete Gonzalez
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48	SON	Steven Czegus	<a href="mailto:sczegus@schsd.org">sczegus@schsd.org</a>	(707) 565-5570	(707) 565-5555	Patricia Caris/Robyn Stalcup
49	SBY	Catherine Blaylock	<a href="mailto:cblaylock@sbwib.org">cblaylock@sbwib.org</a>	(310) 970-7700	(310) 970-7713	Pete Gonzalez
50	STN	Nabi Mukhtar	<a href="mailto:Mukjtarn@stanalliance.com">Mukjtarn@stanalliance.com</a>	(209) 558-5247	(209) 558-2164	Patricia Caris/Robyn Stalcup
51	TUL	Sandra Miller	<a href="mailto:smiller@tularewib.org">smiller@tularewib.org</a>	(559) 713-5107	(559) 713-5263	Bob Huber
52	VNP	Fred Garcia	<a href="mailto:Fred.Garcia@ventura.org">Fred.Garcia@ventura.org</a>	(805) 204-5165	(805) 382-6554	Pete Gonzalez
53	VNP	Nancy Ambriz	<a href="mailto:nancy.ambriz@ventura.org">nancy.ambriz@ventura.org</a>	(805)-477-5346	(805) 477-5385	Pete Gonzalez
54	VER	Don Nakamoto	<a href="mailto:dnakamoto@ci.glendale.ca.us">dnakamoto@ci.glendale.ca.us</a>	(818) 548-3839	(818) 409-0463	Pete Gonzalez
55	YOL	Tanya Provencher	<a href="mailto:tanya.provencher@yolocounty.org">tanya.provencher@yolocounty.org</a>	(530) 661-2802	(530) 661-2658	Patricia Caris/Robyn Stalcup