

# INFORMATION NOTICE

## WORKFORCE SERVICES

Number: WSIN14-7

Date: September 18, 2014

Expiration Date: 10/18/16

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TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: VETERANS' SERVICES NAVIGATOR TRAINING FOR STAFF

This serves as an invitation for America's Job Center of California<sup>SM</sup> (AJCC) and Employment Development Department (EDD) Workforce Services Branch (WSB) staff to participate in a 2.5 hour webinar on the Veterans' Services Navigator (VSN) roles and responsibilities and the new Veteran Intake Form.

**Who:** The EDD WSB, Capacity Building Unit

**What:** VSN training

**When:** September 25, 26, and 30, 2014 (each session begins at 9:30 a.m. PDT)

**Details:** This interactive webinar training includes:

- The VSN roles and responsibilities
- The new standardized Veteran Intake Form used by the VSN to properly screen all veterans and potential customers in determining eligibility and corresponding services

**Registration:** There are two ways to register for this webinar:

1. **Local Workforce Investment Area partner staff:** Register by requesting a registration form as soon as possible from [cbustraining@edd.ca.gov](mailto:cbustraining@edd.ca.gov) and **no later than three days prior** to the webinar as availability is limited. Only one registration form is required per group. Participation instructions will be e-mailed one day prior to the event.
2. **EDD WSB staff:** The Training Manager for each WSB field division will work with field management to register WSB staff.

For more information, contact the Capacity Building Unit at [cbustraining@edd.ca.gov](mailto:cbustraining@edd.ca.gov).

/S/ JOSÉ LUIS MÁRQUEZ, Chief  
Workforce Services Division

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