

# INFORMATION NOTICE

## WORKFORCE SERVICES

Number: WSIN14-13

Date: November 6, 2014

Expiration Date: 12/6/16

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TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: DEPARTMENT OF FAIR EMPLOYMENT AND HOUSING TRAINING

This serves as an invitation for America's Job Center of California<sup>SM</sup> (AJCC) and Employment Development Department (EDD) Workforce Services Branch (WSB) Staff to participate in a one hour and 45 minute webinar on the Department of Fair Employment and Housing's (DFEH) mission, civil right laws jurisdiction, role and responsibilities, and case management system, HoudiniESQ. Additionally, the webinar will provide information regarding how the public can file an online pre-complaint inquiry.

**Who:** The DFEH Information Technical and Enforcement (Investigative) Staff

**What:** DFEH training

**When:** November 13 and 20, 2014, each session begins at 10:00 a.m. PDT

**Details:** This interactive webinar training includes:

- An overview of the DFEH
- An overview of the DFEH's online case management system, HoudiniESQ

**Registration:** There are two ways to register for this webinar:

1. **AJCC staff:** Register by requesting a registration form as soon as possible from [cbutraining@edd.ca.gov](mailto:cbutraining@edd.ca.gov) and **no later than three days prior** to the webinar as availability is limited. Only one registration form is required per group. Participation instructions will be e-mailed one day prior to the event.
2. **EDD WSB staff:** The Training Manager for each WSB field division will work with field management to register WSB staff.

For more information, contact the Capacity Building Unit at [cbutraining@edd.ca.gov](mailto:cbutraining@edd.ca.gov).

/S/ JOSÉ LUIS MÁRQUEZ, Chief  
Central Office Workforce Services Division

*The EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.*