

Mail Date:

For Office Use Only:

**EDD PHONE NUMBERS:**

ENGLISH	1-800-300-5616
SPANISH	1-800-326-8937
CANTONESE	1-800-547-3506
MANDARIN	1-866-303-0706
VIETNAMESE	1-800-547-2058
TTY (non voice)	1-800-815-9387

### REQUEST FOR ELIGIBILITY INFORMATION

In order to be eligible for Unemployment Insurance (UI) benefits, you must attend all interviews and/or workshops the Department schedules for you to assist you in returning to work. You were scheduled for a mandatory Reemployment Services and Eligibility Assessment (RESEA) appointment on . You did not attend your scheduled RESEA appointment. The reason you did not attend may affect your eligibility for benefits. Please provide answers to the appropriate questions below and mail with the enclosed Reemployment Services and Eligibility Assessment (RESEA) Questionnaire *to the EDD office address listed above*. **Failure to complete and return both forms within 10 days of the mailing date listed above will be cause for denial of benefits.**

Indicate why you did not attend the RESEA appointment by marking the box that pertains to the reason(s) you did not attend. If the reason you did not attend is not shown, please check the "Other" box and write a complete explanation on the reverse of the form. The information you supply will be used to determine whether you are eligible for benefits. We will not contact you for more information before issuing a decision; therefore, it is important to fully explain why you did not attend. Attach additional sheets if necessary. Always include your Social Security Number on any additional documents.

1.  **Worked on the day of the RESEA appointment or attended a job interview on the day of the RESEA appointment.** The Department may contact the employer to verify the information provided. Be sure to provide the correct information requested below. If we are unable to verify the information, benefits will be denied.

Provide the following information:

- Employer Name: \_\_\_\_\_
- Address: \_\_\_\_\_
- Phone Number: \_\_\_\_\_

If you attended a job interview, also provide the following information:

- Position interviewed for: \_\_\_\_\_
- Name of person who interviewed you: \_\_\_\_\_

2.  **Other: In order to be eligible for UI benefits, you must be able and available for work and actively seeking work each week you claim benefits.** The reason you did not attend may be cause for denial of benefits. Please answer the questions on the reverse.

**Use the reverse side of this form to provide your statement.**

